

	ALLEGAN COUNTY ROAD COMMISSION BOARD POLICY	POLICY NO. 001
		EFFECTIVE DATE 10/23/19
MAILBOX POLICY		

It is the policy of the Board of County Road Commissioners of Allegan County (ACRC) that mailboxes and newspaper boxes located within the rights of way under the jurisdiction of the ACRC shall not be constructed in a manner which substantially interferes with the safety of the public or the operations and maintenance of the county road system.

The location and construction type shall conform to current United States Postal Service, Federal Highway Administration and American Association of State Highway Transportation Officials guidelines. Any mailbox or newspaper box not meeting these guidelines may be removed by the ACRC. Property owners are encouraged to inspect their mailboxes and supports prior to each winter season and repair or replace them as needed in an effort to ensure their durability.

If a mailbox or support structure is damaged by ACRC equipment or snow/debris thrown from ACRC equipment, the property owner may request the mailbox and/or support be replaced by the ACRC with a standard steel mailbox and 4"x4" treated wood post. If the property owner chooses to make the repairs themselves, the ACRC will reimburse them at the rate of \$40.00 per mailbox. Repairs made by property owners shall conform to the standards mentioned above and be limited to one (1) reimbursement per winter season.

Claims of damage may be subject to inspection by ACRC staff to determine if the damage was done by ACRC equipment or operations. If ACRC staff determines the damage was not done by ACRC equipment or operations, the claim will be denied.

This policy supersedes the policy of September 23, 1992 and subsequent amendment.